BUSINESS GUIDELINES

FAQs regarding businesses and COVID-19

What should I do if an employee comes to work with COVID-19 symptoms?

- Employees who have symptoms when they arrive at work or become sick during the day should immediately be separated from other employees, customers, and visitors and sent home
- Employees who develop symptoms outside of work should notify their supervisor and stay home.

What should I do if an employee is suspected or confirmed to have COVID-19?

- Close off any areas used for prolonged periods of time by the sick person
- Clean dirty surfaces with soap and water before disinfecting them
- Thoroughly disinfect using products that meet EPA requirements
- Inform fellow employees of their possible exposure to COVID-19 in the workplace while maintaining confidentiality
- Employees who test positive or are presumed positive should be excluded from work and remain home
- Employers should work with local health department officials to determine which employees may have had close contact with the employee with COVID-19

When can my employee return to work?

- Confirmed or probable COVID-19 cases must meet 3 criteria to be released from isolation:
  - 10 days since symptom onset / positive test result
  - 24 hours fever-free, without the use of fever-reducing medications
  - Improvement of other symptoms
- Close contacts must remain quarantined for 14 days following their most recent exposure with the sick individual
- Employers should NOT require a sick employee to provide a negative COVID-19 test result or healthcare provider's note to return to work